

# Audit Committee

## Agenda

Wednesday 26 July 2023 at 7.00 pm

Room 9 (1st Floor)- 3 Shortlands, Hammersmith, W6 8DA

Watch the meeting live: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

### MEMBERSHIP

Administration	Opposition
Councillor Patrick Walsh (Chair) Councillor Paul Alexander Councillor Florian Chevoppe-Verdier Councillor Ashok Patel	Councillor Adrian Pascu-Tulbure

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Members of the public are welcome to attend, but spaces are limited so please contact [debbie.yau@lbhf.gov.uk](mailto:debbie.yau@lbhf.gov.uk) if you'd like to attend. The building has disabled access.

Date Issued: 18 July 2023  
Date Updated: 19 July 2023

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<u>Item</u>		<u>Pages</u>
<b>1. APOLOGIES FOR ABSENCE</b>		
<b>2. DECLARATIONS OF INTEREST</b>		
	<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
<b>3. MINUTES OF THE PREVIOUS MEETING</b>		4 - 9
	<p>To approve the minutes of the previous meeting and to note any outstanding actions.</p>	
<b>4. ANNUAL HEALTH AND SAFETY AT WORK REPORT FOR THE FINANCIAL YEAR 2022/2023</b>		10 - 33
	<p>This report highlights the Council's activities and performance in health and safety at work for the financial year 2022/2023.</p>	
<b>5. CORPORATE ANTI-FRAUD SERVICE END OF YEAR REPORT - 1 APRIL 2022 TO 31 MARCH 2023</b>		34 - 55
	<p>This report provides an account of fraud-related activity during the past year to minimise the risk of fraud, bribery and corruption occurring within and against the Council.</p>	

**6. RISK MANAGEMENT UPDATE** 56 - 70

The purpose of this report is to provide members of the Audit Committee with an update on risk management across the Council.

**7. HEAD OF INTERNAL AUDIT ANNUAL REPORT 2022/23** 71 - 87

This report summarises the work of Internal Audit in 2022/23 and provides the opinion of the Director of Audit, Fraud, Risk and Insurance on the adequacy and effectiveness of the Council's framework of governance, risk management and control.

**8. CYBER SECURITY UPDATE** 88 - 89

*This item includes appendices that contain exempt information. Discussion of the appendices will require passing the proposed resolution at the end of the agenda to exclude members of the public and press.*

This report provides an update on Hammersmith & Fulham's cyber-security readiness.

**9. DATES OF FUTURE MEETINGS**

To note the following dates of future meetings:

- 12 September 2023
- 27 November 2023
- 11 March 2024

**10. EXCLUSION OF THE PUBLIC AND PRESS (IF REQUIRED)**

**Proposed resolution:**

The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.